

SOCA Privacy Policy

The Snowden Overlook Community Association has produced the policy to foster trust and provide transparency about your data. Protecting the privacy and security of residents' personal information is very important to us. Please read this notice carefully to understand what we do with the personal information we collect.

When we collect information:

We collect information you provide when you move into Snowden Overlook. To that we add serial numbers of security cards we issue to you, like door entry cards and pool passes.

What we collect:

When you move in -

We collect information you provide when you register at the Clubhouse Office.

When you visit our website -

The website engine collects aggregated information based on the WordPress standard use model. Aggregated information can be used to help us determine which features of the website residents find most useful. The website does not collect any personal information.

When you login to our website-

If you volunteer to post content on our website, the website uses your login information to record what content you posted and when you posted it.

Is the collected data shared outside the SOCA community?

None of the information is shared outside of the SOCA community.

How is the data used:

SOCA administration and organization uses your information for a variety of reasons.

- 1) We use your name and contact information (address, phone number, and Email address) to facilitate communication with residents.
- 2) Security card serial numbers are used to issue new security cards and cancel stolen or defective cards.
- 3) To create a resident directory with only information you wish to share.
- 4) If you use the pool, we use your pool pass number and photograph to help meet Howard County regulations regarding records of pool visitors.
- 5) If you volunteer to provide your car license plate, we use that to contact you if there is an emergency need to move your car from common area parking spaces.
- 6) Frequent Visitor information is provided to the guard to facilitate the entry of your guests when the front gate is closed.
- 7) Emergency contact information is used in the event of a bona fide emergency.

Who can see the data.

Each resident can see his or her own data. SOCA board members and their employees in the clubhouse office can see all the data. At no time is any of this data shared with anybody else.

Changes to this Statement

SOCA will occasionally update this Privacy Policy to reflect SOCA and owner feedback. SOCA encourages you to periodically review this Statement to be informed of how we protect your information.

Contact Us

If you have any questions or concerns about your personal data, contact the Lifestyle Coordinator, the Office Manager, or any SOCA board member.